

Request for an Accommodation Letter

Dear Applicant,

Please ensure that all necessary details are included; otherwise, the preparation of your letter may be delayed. The following are the prerequisites to request a letter, with the exception for preschool accommodation letters. Please tick as applicable.

1. Has the Client Completed medical Assessment at the Medical Unit.

☐ Yes

☐ No

2. Has the Client Completed the Literacy Assessment specific to letter requirement that was discussed with the Education Therapist at the Learning Unit.

☐ Yes

☐ No

*If the Answer to the above is **No**, proceed to request for an appointment for a medical assessment and/or a special extensive literacy assessment from the Ayati Reception Desk. NB: except for preschool accommodation requests.*

The letter will be issued within three months from the date of request and will be required to be collected from Reception desk within one week of receiving the call/sms for the same.

If both these timelines are agreeable, please proceed to set up an appointment.